

APM Introductory Certificate (APMIC)

Organisations across all sectors and industries use project management to manage their business, speed up innovation and effectively manage change. It is one of the fastest growing professions and a fundamental component of any successful career.

The APM have developed the Introductory Certificate in Project Management based on the APM Body of Knowledge, it is a qualification designed to provide anyone with a better understanding of this exciting and challenging discipline.

Course Content

The APM Introductory Certificate in Project Management includes:

- The Principles of Project Management
- Planning and scheduling
- Defining the optimum approach to complete each project successfully
- Communications
- Quality management
- Teamwork
- Resource management
- Achieving an efficient utilisation of resources
- Risk management
- Understanding and utilising the processes and techniques for effective management of risk
- Handover and review
- Ensuring a controlled handover of 'outputs' to the client and the capture of project experiences

Duration

This is an intensive but enjoyable case-study based two day course with the exam at the end of the second day.

Pre-Requisites

There are no pre-requisites required to attend the APMIC course.

Accreditation

- 60 questions
- Candidates should pass 36 questions to achieve a 60% pass mark
- Multiple-choice
- One hour duration

association for
project management
apm Accredited
Provider

Target Audience

The APM Introductory Certificate in Project Management is designed for those with little or no project management experience who are looking to start a successful project management career, or wanting to understand the principles of project management excellence.

Successful candidates will be able to understand the language of project management and the structure of a successful project. They will be able to take an active part in a project team and make a positive contribution to any project environment.

Scheduled Dates and Prices

See our latest public schedule at www.ilxgroup.com for dates, venues and prices.

Reservations and Information

To reserve your place on this course, or to find out more about in-house courses, contact our training advisors on **01270 611600** or email sales@ilxgroup.com for further assistance.

For further information contact:

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Email sales@ilxgroup.com or visit our web site at www.ilxgroup.com for the latest news and updates.

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