

# Managing Successful Programmes (MSP®) Foundation e-learning



'Managing Successful Programmes' represents proven Best Practice programme management and is a framework for successfully delivering large scale, so called, transformational change through a dossier of related projects and related activities to make the change 'stick'. Whilst not being prescriptive it is very flexible and designed to be adapted to meet the needs of local circumstances. It provides an adaptable route to facilitating change and reaches its ultimate objectives by bringing together the key elements of governance themes, together with transformational flow processes, all underpinned by common sense principles to enable success.

## Benefits

The MSP® guidance benefits the organisation and the individual alike.

- Upon completion of the course, you will be a more effective member of a programme team, understanding how your role fits into the wider picture, and how you can help contribute more effectively to the realisation of strategically aligned benefits
- By helping to correctly manage a programme your organisation can reduce the level of risk involved and protect your investment in change. The MSP® guidance provides you with the framework to effectively manage transformational change, ensuring it's governance themes and processes are applied appropriately to suit your organisation's circumstances
- The MSP® Foundation e-learning has been accredited by the APM Group and fully prepares you for the Managing Successful Programmes (MSP®) Foundation examination

## Target Audience

The course is aimed at anyone who aims wants to achieve the MSP® Foundation level qualification.

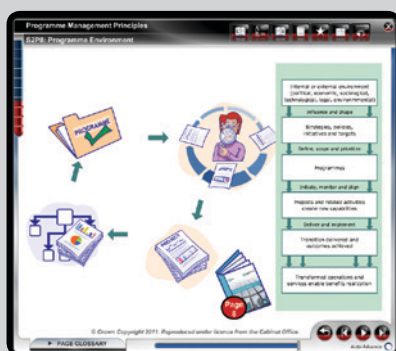
- Newly appointed Programme Managers who may have a background in managing projects but have not previously operated in a transformational change environment
- Senior Managers who will 'sponsor' the change, or perhaps be held accountable for its success
- Operational Managers charged with embedding the change in their area
- Operational staff undertaking a role in the programme or related projects
- Programme office staff (PMO) wishing to build upon their project management knowledge
- Experienced Project Managers
- Those seeking a professional qualification in programme management

## Why e-learning?

Technological improvements and advances in educational design mean that e-learning is no longer just a low cost alternative to traditional training methods. In many respects our courseware offers training which is superior to the majority of available "classroom" options. Not only is the effectiveness of the training process enhanced, but also the convenience and overall cost efficiency of e-learning makes it a compelling option for training. Training can be targeted at specific individual requirements and staff learn exactly what they need, any time, any place. Staff also learn at their own pace and can repeat each section as many times as they need during the course and as a refresher.

## What's included?

- Accredited MSP® Foundation e-learning
- Exam simulator and interactive Foundation revision tool to help you prepare for the exam
- The official MSP® manual
- MSP® Foundation exam fee – must be used within 12 months of purchase
- Full tutor support via phone and email while you study



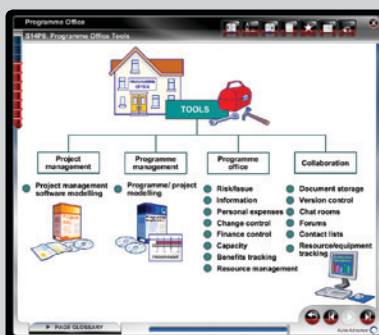
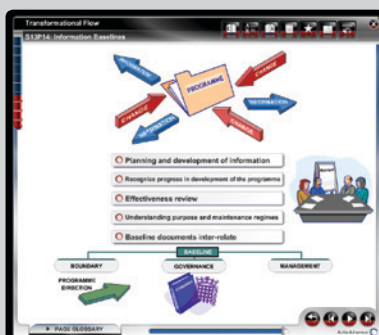
### Minimum Requirements

The course is designed to run on a multimedia PC with Windows, CD-ROM, sound and display resolution of at least

1024 x 768. Apple Mac course options are also available.



# Learning Synopsis



## Course introduction

- Course objectives
- What is MSP®?
- The MSP® examination requirements

## Introduction to programme management

- Changing vs Running the business
- Difference between programme and projects
- The programme environment
- Drivers for change
- Types of programme
- When to use a programme approach

## Processes and programme information

- Sequence of processes in the programme lifecycle ('transformational flow')
- Key inputs and outputs of each process
- Purpose of each process
- Key activities associated with each process

## Programme organisation

- Differences between leadership and management
- Typical programme organisation structures
- Key responsibilities and attributes of the key programme roles
- Functions of a programme office

## Leadership and stakeholder engagement

- Stakeholder management vs Engagement
- Stakeholder analysis – Interests and influence
- Stakeholder engagement strategy
- Programme communications plan

## Planning and control

- Development of a programme plan and projects dossier
- Tranches vs Workstreams
- Dependency types and priorities
- Controlling projects and transition
- Resource management
- Monitoring and control strategy

## The business case

- Programme mandate and the outline business case
- Business case in the transformational flow
- Elements of the business case
- Areas of focus of the key MSP® roles

## Benefits management

- Importance to programme management
- The benefits management cycle
- Benefits identification and categorisation
- Benefit mapping and profiling
- Benefits management strategy and realisation plan
- Areas of focus

## Vision

- Vision statement development
- Characteristics of a good vision statement
- Areas of focus

## Blueprint design and delivery

- The POTI model
- Intermediate and final future states
- Areas of focus

## Risk and issue management

- Purpose of risk management strategy and issue management strategy
- Risk management cycle
- Programme and project level risk escalation
- Issue management cycle
- Configuration management
- Change control
- Areas of focus

## Quality and assurance management

- Quality versus assurance
- Scope of programme quality
- Integrated assurance principles
- Assurance management techniques

## Mock exam simulator

- Randomised MSP® foundation level exam questions

For further information contact:  
 UK: Tel +44 (0)1270 611600 email training@ilxgroup.com  
 Australia: Tel +61 (0)2 9006 1222 email enquiries@ilxgroup.com.au  
 New Zealand: Tel +64 (0)9 363 9777 email enquiries@ilxgroup.co.nz  
 Netherlands: Tel +31 (0)70-3538227 email nederland@ilxgroup.com

South Africa: Tel +27(0)11 486 9349 email rsa@ilxgroup.com  
 Scandinavia: Tel +45 33377288 email danmark@ilxgroup.com  
 USA: Tel +1 (586) 203 8263 email sales.us@ilxgroup.com  
 UAE: Tel +971 4 313 2020 email uae@ilxgroup.com

[www.ilxgroup.com/msp](http://www.ilxgroup.com/msp)